

International Language College
Homestay Accommodation Terms and Conditions

Terms and Conditions

Student's Obligations:

To pay the rent to the School Finance department in advance on or before the payment dates either:
In full by credit card, cheque or bank transfer in termly instalments by direct debit; or in monthly instalments by direct debit. Where payment is by direct debit, the first instalment must have been paid before this agreement comes into effect and the balance of the payments will be collected in accordance with the payment schedule obtainable from the Finance Department after arrival.

To be respectful to all homestay family members, not to cause any nuisance, disruption harassment or persistent disturbance to others.

To follow all reasonable house rules set up by your homestay provider such as meal times, noise levels, guests and others.

Adult students will sign a suitability declaration.

Not to smoke in homestay accommodation unless permitted by the homestay provider.

Not to be in possession of or use any illegal substance in homestay accommodation.

Not to discuss payments with the homestay provider.

To prepare or store food only in designated areas (i.e. kitchen).

All students living in homestay accommodation with bed and breakfast and use of kitchen facilities are expected to keep crockery and cutlery clean in between the mealtimes.

All students must inform their homestay providers of any food allergies and special requirements (i.e. vegetarians, cultural or religious).

To keep the bedroom tidy and accessible to your homestay provider for cleaning purposes and health and safety reasons.

Not to decorate, move or bring furniture in your homestay unless permitted by the homestay provider.

To look after the house key provided for homestay accommodation and use it with care for the security of all homestay family members.

To ask permission from the homestay provider for bringing guests into the home.

To inform your homestay provider of any late-night arrivals and nights out.

Not to use homestay telephone without permission.

Not to break or damage anything in homestay accommodation.

In cases of any damage caused by students or their guests, compensation fees will apply payable by the homestay student responsible for the damage.

Homestay Providers Obligations:

To encourage students to speak English as much as possible at home.

To encourage students to feel comfortable and treat him/her as a member of their families.

Not to host another student of the same Nationality at the same time unless by special arrangement with both students and International Language College.

Not to host more than four students at any one time.

Not to host more than one student in any one room at a time, unless specifically requested.

Not to discuss payments with the students.

To be present on the first day of arrival of the student.

The host must inform us of any other individual that resides at their property at the same time as one of our students.

To provide a clean and comfortable student room.

To provide the student with a balanced and appropriate diet (for half and full board students).

To show concern for the welfare, safety and security of the student during his/her stay.

To maintain a close liaison with our school and so be in a position to help resolve any problems that the student may encounter during his/her stay.

To respect the student's different cultural background and be sensitive to the particular needs of the student.

To ensure there are appropriate smoke alarms and also gas certificates and carbon monoxide sensors.

To agree on a curfew time with students under 18.

To inform the School of any new regarding the student such as plans to move out.

To provide:

Sufficiently spacious bedroom, adequately equipped with an adequate sized bed and with natural light.

Change of bed linen each week and a good supply of blankets.

A table or desk for private study and adequate hanging and drawer space for clothes.

Adequate washing facilities and regular access to the bathroom as a member of the household, with bath/shower available daily and a change of towels.

Adequate heating and lighting.

A proper state of cleanliness and repair in the home.

Laundry service or clearly explained laundry arrangements (laundry service will be especially needed for students under 16).

International Language College - Obligations

To visit the homestay in advance of students moving in.

To keep up-to-date records of homestay.

To monitor the student's welfare in homestay accommodation.

To act as the first point of contact between the student and the homestay provider to ensure that our requirements are met.

To relocate the student with another homestay family promptly in case of unsatisfactory living experience in the homestay accommodation.

To advise the student on matters arising within the accommodation area (e.g. payments, welfare, accommodation guidelines etc)

To visit the homestay to perform an inspection at least once every 2 years.

If either students or homestays have any issues or problems, they are to contact the Home Stay Accommodation Officer at the School.

To arrange all arrival and departure dates regarding students and homestay providers.

Cancellation Policy

Students may wish to cancel their homestay accommodation by giving a valid reason. Depending on the cancellation notice period the following cancellation charges will apply.

More than 5 days - £25

Less than 5 days - £50

One day or less – One week's rent

Other Conditions

The student is responsible for the conduct of any invited visitor(s)

The student hereby authorises International Language College to use his/her personal data for all lawful purposes in connection with this agreement (including debt recovery, crime prevention, allocating rooms or where there is a serious risk of harm to the student or others).

We request that all homestay providers seek guidance and advice from their insurance companies regarding being homestay providers. It is important to consider insurance options when becoming a provider to cover any damages that may occur.

The school and the homestay provider's liability for loss or damage to a person or property are excluded unless the loss or damage is caused by the School's or the homestay provider's negligence or breach of its obligations in this agreement.

Where the student is dissatisfied with the services they receive under this agreement, they are entitled to complain under our student complaints procedure.